

CALGARY CHINESE ALLIANCE CHURCH

MINISTRY POSITION: English Ministry Associate Pastor



Overview

Calgary Chinese Alliance Church (CCAC) is a growing, multicultural and intergenerational community of Christfollowers located in the NE Calgary community of Beddington. Our desire as a church is to focus on the three key aspects of our Christian faith: Gospel, Discipleship, and Mission, helping people to grow holistically along a church-wide Discipleship Pathway.

CCAC is looking for a full-time English Ministry Associate Pastor to join the pastoral team to serve in the English Congregation. The church was established over 40 years ago, and has been uniquely serving Chinese and other ethnic communities through 3 language congregations (Cantonese, Mandarin, English).

The main focus of the English Ministry Associate Pastor is to provide pastoral leadership in the English Congregation along with the current pastors at CCAC. He/she will be actively participating in the English Ministry Committee (EMC) for defining, planning and executing the ministry plan for the English Congregation, as well as assessing and guarding the spiritual health of the church. Under the guidance of the Senior Pastor (and in the absence of a Senior Pastor, the Board of Elders (BOE) or the designated Personnel Committee), the English Ministry Associate Pastor will perform his/her pastoral duty that aligns with the vision and ministry plan set forth by the BOE.

English Ministry Associate Pastor Responsibilities

Leadership and Administration

- Provide spiritual leadership and shepherd the day-to-day activities of the English congregation as per the CCAC Vision and ministry plans in effect.
- Actively participate in the planning and development of English Ministry plan for annual review and implementation.
- Actively participate in the Development of the English Ministry budget for roll-up and consolidation during the annual budget planning cycle.
- Provide mentoring and guidance to other church staff and pastors.
- Ensure pastoral and church staff adhere and follow church employment policies (i.e. Daily office hours; vacation, absence and holiday schedules; traveling on church matters, etc.).
- Liaison with the Christian & Missionary Alliance (C&MA) district coach and other members of the district office.

Worship Ministry

- Actively participate in the worship ministry.
- Preach and teach in the Sunday worship service regularly
- Collaborate and develop the preaching schedule with the pastoral staff team
- Prepare weekly bulletin and announcement communication to the congregation.
- Leading and coordinating monthly Communion.
- Baptize new believers and administer membership transfers.

Equipping and Discipleship Ministry

- Oversee the teaching and running of the weekly Sunday School classes in collaboration with the Biblical Teaching Deacon
- Discipleship training and equipping for Life Group leaders and follow-up.

Fellowship/Life Group Ministry/Prayer Meetings

- Coordinate the weekly fellowship and Life Group meetings and activities with the Life Group Deacon.
- Coordinate English prayer meetings, including list of prayer items.
- Provide long-term direction and planning for Life Group formation, growth, and leadership training.

Evangelism and Outreach Ministry

- Coordinate and participate in community outreach and evangelism efforts, both within and outside of the CCAC environment.
- Participate in the coordination of CCAC outreach programs (ie: ESL, Homework assistance program, etc.)

Board of Elder Engagement

- Collaborate with pastoral staff to highlight and address matters that require the attention of the BOE.
- Provide ministry update reports at monthly BOE meetings.

Qualifications:

- Demonstrates a life of faith in the teaching and the servanthood of Jesus Christ.
- Lives a life that is dedicated to the spirit of Christ in the choices that are made, in the words that are spoken, and the actions that are taken.
- Ability to work cooperatively and effectively with a team of pastors from English, Cantonese, and Mandarin congregations to minister to a congregation of 700+.
- Minimum of 5 years of pastoral experience in a North American church, providing pastoral care to English speaking members throughout the various stages of life.
- Master's Degree of Divinity or equivalent
- Ordained or eligible for ordination with C&MA.
- Beneficial to be fluent in Cantonese or Mandarin

To apply for this position, please send your cover letter, including a brief testimony, and resume to: pastoralsearch@ccac.life

Only applicants who are being considered for this position will be contacted for follow-up.