



Student Ministry Coordinator

Part Time: 15 hours per week

Weekdays and weeknights, and some weekends

Southview Church is seeking a person to lead and coordinate the planning and operation of Student Ministry Tuesday evening youth group and monthly events. A deep relational walk with Jesus that forms and informs all aspects of life and ministry is essential for this role. The successful candidate will join our Student Ministry Team as we seek to freely and openly express the compassion of Christ to our community and world, in both word and action.

The role requires leadership to develop, support, and empower a network of volunteers to coordinate student ministry in our church with Tuesday groups and monthly special events. Effective communication and organizational skills in various ministry environments are essential for this role.

As part of our Student Ministry staff, this person will be a team player who can work both independently and collaboratively. They will have a pastor's heart that shows passion, self-motivation, and a commitment to Kingdom growth that will play a vital role in expressing Christ's love to those in our community who are hurting and in need of support.

Detailed Job Description

Please see link in job posting for full job description.

Application Process:

Submit a cover letter and resume by email to:

Devon Snelgrove, Pastor of Student Ministry, Southview Church.

Email: devon@southviewchurch.com

This posting will remain open until a suitable candidate is found. We thank all applicants for their interest in Southview Church; however, only those candidates who are selected will be contacted.



STUDENT MINISTRY COORDINATOR

Southview Church | 20200 Walden Blvd SE, Calgary, AB, T2X 0N4 | 403.256.4922

www.southviewchurch.com

Full Time: 15 Hours/week

Weekdays, weeknights, and some weekends

Purpose of Position:

To lead and coordinate the planning and operation of Student Ministry for both Tuesday Nights and Monthly Events at Southview Church.

Reports to:

Pastor of Student Ministry

Provides Leadership to:

Student Ministry Leaders and Students (Grade 7 through 12).

Key Ministry Relationships:

- Pastor of Student Ministry
- Students
- Student Ministry Leaders
- Associate Pastor of Grades 5&6 and Student Ministry

Core Responsibilities:

1. Servant Leadership Team

- Assist with recruiting, equipping, and empowering a team of volunteers to own and lead the Student Ministry of Southview Church.
- Assist the Pastor of Student Ministry in processing all volunteer applications and determine appropriate fit in which to serve.
- Assist with onboarding new volunteers.
- Assist with team training.
- Be the primary point of communication with serve teams.

2. Tuesday Night and Large Events

- Plan and execute the Tuesday night ministry to students.
- Coordinate and run the leaders' meetings, ensuring everyone is prepared for their role.
- Assist in the teaching ministry (approximately 3-5 times a year).
- Oversee set up and tear down, clean up, and lock up facility with ministry leaders for youth night and onsite large events.
- Create an environment that engages students and builds community.
- Assist with the planning of games and food for Student Ministry.
- Organize monthly events, coordinate with leaders to help, and be involved.



- Partner with Student Ministry Team to plan events.

3. Administration and other ministry areas

- Partner with the Student Ministry Pastor to execute an annual calendar of events for the Student Ministry.
- Invest in ongoing large and small group environments, retreats, and outreach events.
- Oversee logistics for trips and events.
- Field any student, parent, or leader concerns to Pastor of Student Ministry.
- Partner with Pastors of Student Ministry and Children's Ministry in our Engage Student Serve program.
- Oversee and update social media platforms.
- Work with Student Ministry for supply purchases.
- Administrative duties as assigned by the Student Ministry Pastor.

4. Role Model in Personal Life

- Model biblical community in their relationships (Matt 5:23-24, Matt 18:15-17, Eph 4:25-32).
- Model biblical family life before the body (Eph 5:22-6:4).
- Model biblical integrity in all things (1 Tim 6:11-12).

Qualifications

- Models a life that is rooted in the ways of Jesus and is guided by the Spirit.
- Experience and passion for ministering to students in Grades 7 through 12.
- Servant leader, with a commitment to recruiting and empowering lay leaders of all ages.
- Strong written and oral communication skills
- Team player, with a desire to grow personally and professionally.
- Proficient computer skills using full MS Office Suite.
- Post-secondary training within in an education or ministry-related field is an asset – but not required.
- Previous vocational experience within a ministry context is an asset.

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