



Youth Director 20 hours/week

Reports to: Executive Pastor

Last Edited: April 25, 2024

The Exchange Church is committed to **leading people to encounter Jesus**. As Staff we seek to equip God's people to be disciples who make disciples so that every place might be saturated with the presence of Jesus. We are committed to this God given purpose in three primary ways:

- **MULTIPLICATION:** Helping others meet and follow Jesus in everyday life and teaching others to do the same. (Matt 28:18-20)
- **COMMUNITY:** Becoming a supernatural community of love that will be our primary witness. (John 13:35)
- **WORSHIP:** A life of worship is one that loves God with the entirety of heart, soul, mind, and strength. (Mark 12:28-31)

PURPOSE: The Youth Director is responsible for ensuring that the teenagers at the Exchange are seen, valued, and loved while discovering who God is. They create space for teens to discover who God created them to be and ask the big questions, all while having a blast and learning what it means to be a part of community. This is done through developing and training a team of youth leaders who love God and want to disciple and pour into the next generation.

JOB RESPONSIBILITIES

Ministry Culture and Vision

- Oversee Exchange Youth Group (Gr. 6 – 12)
- Develop and train a team of leaders to disciple students
- Creating and Communicating the vision for Exchange Youth
- Cultivating a culture of multiplication and discipleship
- Develop annual ministry goals, plans, strategies and event calendars for ministry area responsibilities
- Initiate and participate in the development of both youth and team leaders

Personal & Team Development

- Responsible for recruiting and overseeing Exchange Youth Team
- Help create intentional space for youth to serve meaningfully in other ministry areas and encourage them to do so
- Learning and developing ministry related skills (i.e. reading, research, classes, etc.)
- Personal Spiritual Growth through consistent and intentional pursuit of Christ and application of his teachings

Administration & Communication

- Participate in all staff meetings, retreats/conferences, and training
- Ensure maintenance of accurate statistical records for ministry area activity
- Evaluate effectiveness of programming within your ministry area both quantitatively and discipleship fruit
- Ensure all curriculum and teaching content is biblically based and aligns with the beliefs of the Christian & Missionary Alliance
- Ensure Plan to Protect Policies are implemented and enforced

Spiritual Leadership

- Attend our Sunday worship gatherings
- Maintain a lifestyle consistent with biblical standards for Christian behaviour
- Be in agreement with the Christian & Missionary Alliance statement of faith



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- Be a model of servant leadership

WORK HOURS, BENEFITS, & WORKPLACE DETAILS

Part Time Position: 20 hours per week

Salary: \$20 - \$23/hr depending on experience

Benefits: No benefits

Work from Office/Home: Youth Director will be required to work in the office a minimum of 5 hours per week (not including Sundays).

Licensing: The Youth director will have the opportunity to pursue Licensing with the Alliance if they so choose.

EDUCATION & EXPERIENCE

- High School Graduate
- 4 – 5 years in ministry related experience and/or vocational training

QUALIFICATIONS (REQUIRED)

- Able to exercise diplomacy, tact, and good judgment in recognizing scope of authority and in protecting confidential information.
- Emotional maturity required.
- Proficient in the use of computers, presentation technology and personal technology (including Microsoft programs, smart phones, printers etc.)
- High value and execution of communication skills in written and spoken English.

SKILL SET (ASSET)

- Team player, able to work independently as well as with others.
- Candidate must be friendly, personable, and able to build harmonious working relationships with staff and volunteers
- Highly organized and able to prioritize tasks.

This position must demonstrate initiative and discretion in interaction with staff, congregants, and visitors and because of the nature of the role must demonstrate a high level of trust and the ability to protect the reputation and integrity of others through strict confidentiality.

Please submit your cover letter and resume to Jen at jen@theexchangechurch.com