

Pastor of Worship & Digital Media
Spruce Grove Alliance Church
Direct Report: Lead Pastor
Hours: Full-time
Submit Resumes to: brent.foster@sgac.net

Overview

- Our mission at Spruce Grove Alliance Church is to “Know Jesus, Know One Another & Make Jesus Known”.
- The Pastor of Worship & Digital Media will be a high-capacity leader that will help guide the church to live out that mission.
- The Pastor of Worship and Digital Media will primarily champion spiritual development through worship and the communication of our mission through digital media.

The role of the Pastor of Worship and Digital Media will fall into the following categories:

- 50% Sunday AM Worship
- 30% Digital Media Communication
- 10% Sunday AM Production Team
- 10% Other Pastoral Leadership

We Are Looking For:

A Strategic Big Picture Leader – The ideal candidate will be someone who sees the big picture clearly. They will have a deep understanding of the systems and programs it takes to create and maintain a worship and digital media ministry in a growing church.

An Equipper of Leaders – The ideal candidate will be someone who is a developer of leaders. They have the ability to insatiably recruit and train capable leaders to be deployed in ministry. They are someone who does not create dependency but capacity in their leadership - they empower others to lead and they multiply their leadership through developing leaders.

A Collaborative Leader – The ideal candidate will be someone who develops teams and works well in a team environment. They are able to see how their ministry integrates into the larger ministry of the church. They are someone who contributes leadership insight and synergy to the pastoral staff.

A Decisive & Spirit-led Leader – The ideal candidate will be someone who makes decisions in a timely manner that reflects the vision and values of the church. They will engage and rely upon the Holy Spirit for direction and implementation of the worship ministry.

Detailed Description:

50% Sunday AM Worship

- Oversee Sunday AM services in the area of worship.
- Plan Sunday AM services in conjunction with the Lead Pastor – song selection & order of service.

- Focus on leading the people into worship within the timeframe provided on Sunday AM.
- Lead Sunday AM worship teams at least 3 times / month.
- Team Building and Support – recruit, train and support capable worship team members to use their gifts in the worship ministry.
- Team Leaders - Recruit, train and support other worship team leaders to use their gifts in the worship ministry.
- Oversee and manage the musical instruments.
- Work with the tech team to determine the tech support needs for all SGAC worship.
- Oversee and facilitate special worship arts for occasional events – ie: worship choir & dramas.
- Coordinate stage set design and decorations for the main sanctuary.
- Oversee decorations for the whole church for Christmas and Easter.
- Provide administration support for song database and scheduling of worship teams.

30% Digital Media Communication

- Team Building – recruit, train, coach and equip a digital media team to create communication videos for the ministries of SGAC.
- Provide “ministry highlight” and “ministry promotion” videos for (including but not limited to) – mission trips, small groups, sermon series bumpers, video illustrations, baptism testimony videos, life story videos, youth ministry events, children’s ministry events, adult ministry events.
- Facilitate SGAC’s main sign communication on Century Road.
- Create and manage an archive on the SGAC website of sermon series.

10% Sunday AM Production Team

- Assist our tech coordinator in recruiting, training and equipping the Sunday AM production team – sound, livestream, media shout.
- Prayer Team Oversight – recruit, train, coach and equip a Sunday AM prayer team for people to receive prayer following the Sunday AM service.

10% Other Pastoral Leadership

- Baptism – be the point person for all baptism candidates ensuring they are connected to a pastor and that they go through the proper discipleship training.
- Occasionally help with general pastoral duties when needed – funerals, weddings, preaching, pastoral counseling.
- Manage budgets for worship and digital media.
- Maintain ongoing communication with staff and ministry leaders via email, phone, meetings.

Other Expectations

- Be a committed member of SGAC who is passionate about our mission of “Knowing Jesus, Knowing One Another & Making Jesus Known”.
- Develop a personal MAP (Ministry Action Plan) every year and meet with the lead pastor every month to discuss progress and ongoing ministry needs.

- Keep regular office hours and communicate with the lead pastor ministry time outside the office. Be at weekly staff meeting fully engaged.
- Take a regular day off each week as a Sabbath rest.
- Be present at Sunday AM worship and engage with the people.
- Attend and support church wide functions outside Sunday AM.
- Be someone who demonstrates humility in their disagreements with others and deals with their interpersonal issues directly with the person involved (Matt. 18 model).
- Be someone who is emotionally mature and has a teachable spirit.
- Be someone with the 3 C's – Character, Competency, Chemistry. This means they show evidence of growing in Christ-like character, have the skills and gifting necessary for the ministry, and be a good fit with our values and philosophy of ministry here at Spruce Grove Alliance Church.
- Agree with our church's C&MA statement of faith.
- Accreditation – be accredited within the Christian Missionary and Alliance or be eligible for accreditation.
- Education – Biblical & Theological training in Bachelor or Master's level.
- Experience – minimum of 5 years' experience in local church ministry.